

ABSTRACT

This thesis is entitled "Analysis of Reconstruction of Archives as Solution to Problems of Inactive Irregular Archives in Karimunjawa National Park Hall". The purpose of this research is to find out the stages of archival reconstruction carried out in Karimunjawa National Park Hall and to find out the obstacles that hamper the course of archive reconstruction activities. This study used qualitative methods with a case study approach. The method of data collection is done by observation, interview, literature study, and documentation. The informants in this study were the Head of the Administration Subdivision, Archivist and Administrative Staff of the Karimunjawa National Park Subdivision. The results of this study show that Karimunjawa National Park Hall conducted archive reconstruction activities to solve irregular inactive archive buildup problems. In the implementation of archive reconstruction activities, it is carried out through several stages including archival survey stages, archive sorting, archive grouping, archive classification, archival description, data input to computers / laptops, archive wrapping, archival numbering and maneuvering stages, oxidation stages, and finally structuring into the file storage cabinet. The inhibiting factor for the running of archive reconstruction in Karimunjawa National Park Hall is the absence of an archive processing room so that the processing of records is done by borrowing employee workspaces. Then the lack of employees who have archival education background, so that it hampers the course of archive reconstruction activities in Karimunjawa National Park Hall.

Keywords: *Archives, Inactive Archives, Reconstruction of Archives*